Students who petition for, and are approved for withdrawing from a course after the period’s add/drop deadline, for any course at HSPH will receive a grade of “WD”. The Withdrawal will be a part of their permanent academic record.

Tuition is non-refundable.

<table>
<thead>
<tr>
<th>Name: ____________________________</th>
<th>Last</th>
<th>First</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harvard ID: ______________________</td>
<td>Box Number: _______</td>
<td>Date: _______</td>
</tr>
<tr>
<td>Department: ______________________</td>
<td>Email: __________</td>
<td></td>
</tr>
<tr>
<td>Advisor: _________________________</td>
<td>Phone Number: __________________</td>
<td></td>
</tr>
<tr>
<td>Degree Program: □ SM1 □ SM2 □ M60 □ MOH □ MPH □ SD □ DPH □ SS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**REQUEST**

I wish to withdraw from the following course:

__________________________                    _____________________________________________________________
Course Code                           Course Title

Reason for withdrawal (Use separate page if necessary):

________________________________________
________________________________________
________________________________________

**REQUIRED SIGNATURES**

Instructor’s Signature: ____________________________  Date: ___ / ___ / ___
Advisor’s Approval: ____________________________  Date: ___ / ___ / ___
Student’s Approval: ____________________________  Date: ___ / ___ / ___

**OFFICIAL NOTIFICATION**

☐ The above request was approved
☐ The above request was not approved for the following reason(s):

________________________________________
________________________________________
________________________________________

Registrar’s Office Approval: ____________________________  Date: ___ / ___ / ___