



**HARVARD T.H. CHAN SCHOOL OF PUBLIC HEALTH
OFFICE OF FACULTY AFFAIRS**

**Research Scientist Review Committee
Appointment Materials
For First Appointments and Promotions**

NAME OF CANDIDATE _____

DEPARTMENT/CENTER _____

CURRENT TITLE _____
(if applicable)

RECOMMENDED TITLE _____

Dates of Proposed Appointment: From: _____ To: _____

Job Description (should provide detailed description of activities research scientist will be engaged in)

Letter from Department Chair or Center Director supporting appointment

Letters of Recommendation (3)

Curriculum Vitae (peer-reviewed publications should be listed separately from other publications; publications not yet accepted should not be listed; the candidate's role in grants should be clearly stated; information about grants for which the candidate is PI or co-PI should include the dollar amount and length of the grant)

Activities Statement (if candidate currently holds an Harvard Chan School appointment)

Date _____

Submitted by: _____

Phone: _____