

Global Health Fellows Program II

Technical Advisor Level II: Family Planning Policy Advisor

Policy, Evaluation and Communication Division, Office of Population and Reproductive Health, Bureau for Global Health, United States Agency for International Development

Location: Arlington, VA

Assignment: Two year fellowship

GHFP II-P4-159

The Global Health Fellows Program (**GHFP-II**) is a five year cooperative agreement implemented and managed by the Public Health Institute in partnership with Global Health Corps, GlobeMed, Management Systems International and PYXERA Global. GHFP-II is supported by the US Agency for International Development (USAID).

GHFP-II's goal is to improve the effectiveness of USAID health programs by addressing the Agency's immediate and emerging human capacity needs. The program seeks to accomplish this goal first through the recruitment, placement and support of diverse health professionals at the junior, mid and senior levels. These program participants include fellows, interns, corporate volunteers and Foreign Service National professionals. The program then provides substantial performance management and career development support to participants, including annual work planning assistance, and ensures that professional development opportunities are available.

Looking to the future, GHFP-II also seeks to establish a pool of highly-qualified global health professionals that will ensure the Agency's ongoing technical leadership and effectiveness. This objective is supported by an extensive outreach program that brings global health opportunities and specialized career advice to a diverse range of interested individuals, with a particular focus on those underrepresented in the field of global health.

BACKGROUND:

The Family Planning Policy Advisor (Advisor) will be based in the Policy, Evaluation and Communication (PEC) Division, one of four divisions in the Office of Population and Reproductive Health (PRH) in USAID's Bureau for Global Health. The Division supports improved collection, analysis and use of data in policymaking and program planning, and promotes policies, behavior change, and community norms that result in improved family planning (FP) and reproductive health (RH) outcomes.

The policy portfolio of PRH is focused on policy, governance, financing and advocacy. Illustrative examples of work in each of these areas include: 1) policy: drafting legal and regulatory frameworks, developing and implementing operational policies and plans, as well as developing FP/RH and multi-sectoral strategies; 2) governance: promoting multi-sectoral engagement to improve accountability and transparency of FP programs; 3) financing: costing FP programs, resources tracking, conducting National Health accounts, developing performance-based financing schemes, and developing both national and community-level insurance schemes; and 4) advocacy: increasing political will and commitment for FP, building the capacity of civil society to advocate for FP/RH policies and programs, and working with journalists to raise awareness about the importance of family planning.

The Office's current flagship policy project, Health Policy Project (HPP), is designed to exercise global leadership and provide field level programming in health policy, governance, advocacy and financing, particularly in family planning, HIV/AIDS, and maternal and child health. The project accepts both central core funding for global impact work and field support funding for in-country work. The HPP maintains a cross-cutting focus on capacity development for strengthened country ownership, gender equity, increased access to underserved populations and improved health systems.

INTRODUCTION:

The Family Planning Policy Advisor (Advisor) will serve as a technical advisor to the Office, and will work across the policy portfolio of the Office of Population, particularly supporting the policy project. Serving as a member of the Health Policy Project Team, the Advisor will substantively contribute to the oversight, implementation and management of the policy project, including technical review of project work plans, budgets, monitoring and evaluation plans, project products and annual management reviews.

In addition, the Advisor will focus on a family planning agenda with crossover into HIV/AIDS and maternal and child health policy work. S/he will also contribute to the overall goals of the Office and the Division through participation in PEC Division projects and activities as assigned.

The Family Planning Policy Advisor will receive day to day guidance from the Health Policy Project's Agreement Officer's Representative.

ROLES AND RESPONSIBILITIES:

The primary responsibilities of the Family Planning Policy Advisor include:

A. Technical support to the Health Policy Project

- Providing overall technical guidance to the policy project, and focused support to the project in policy and financing.
- Providing input as requested across a range of substantive project issues, including policy, advocacy, financing, governance, accountability and crosscutting issues of capacity development, gender equity, access for underserved populations and health systems.
- Supporting project implementation through participation in developing and reviewing documentation prepared by the implementing partner, including core budget requests, work plans, performance monitoring plans, progress reports, and technical products and publications.
- Preparing and presenting HPP results reviews, budget requests and financial reviews as requested.

B. Technical Support to USAID Missions and In-Country Partners

- In concert with Office team colleagues, establishing and maintaining communications with USAID missions; coordinating support for field activities through work planning; monitoring project implementation, performance and results in country programs. Responding to mission requests and questions related to the policy project.
- Serving as a technical resource in policy and finance to USAID missions and providing technical guidance on the design, development and implementation of project activities, sharing leading practices and lessons learned.

C. Coordination and Collaboration Activities on behalf of the PEC Division and the policy project

- Providing technical support, coordination and collaboration on behalf of the PEC Division and the HPP as an advisor in FP policy and financing to the Bureau for Global Health, other Bureaus, Agency programs and initiatives and missions.

- Developing effective linkages and coordinated approaches to improve global FP efforts.
- Providing specific FP policy advice to the USAID Health Systems Office.

Training and Professional Development (7%)

- Keeping abreast of literature and latest developments in the fields of FP policy and finance.
- Deepening knowledge of FP policy and finance.
- Participating in interagency and intra-agency working groups as appropriate to SOW.
- Participating in professional continuing education and skills training within the purview of GHFP-II.

International travel: approximately 2-3 trips per year and for 2-3 week duration.

REQUIRED SKILLS, KNOWLEDGE AND EXPERIENCE:

- Master's degree or higher in public health, health policy, international health or relations, social sciences or related field.
- Minimum five (5) years' experience in FP/RH or related field with at least two (2) years' experience in an international or resource challenged setting.
- Knowledge of and demonstrated experience with FP programming in international or resource poor environments.
- Demonstrated understanding of public health issues: FP/RH, maternal and child health, HIV/AIDS, health systems or related field.
- Knowledge or experience in crosscutting issues of capacity development, gender equity, access for underserved populations, and /or improving health systems desirable.
- Experience in design, administration, management and implementation of health programs in public, NGO and/or private sectors in developing countries or resource challenged settings preferred.
- Strong communications skills and ability to present information clearly in English both verbally and in writing.
- Ability to work well with multiple stakeholders.
- Ability to travel internationally.
- **US citizenship or US permanent residency required.**

SALARY AND BENEFITS:

Salary based on commensurate experience and earnings history. The Public Health Institute offers a comprehensive benefits package including professional development programs.

TO APPLY:

All applicants are required to apply for this position through GHFP-II's online recruitment system at <https://www.ghfp.net/recruitment/>, which allows you to store your CV, profile and bio data form in our database. A separate cover letter describing your qualifications and experience, interest and familiarity with issues relating to this position, and how this position relates to your career goals is required for each application. **All applications must be submitted by July 13, 2015 at 5:00 pm Eastern Time.**

We are proud to be an EEO/AA Employer.