

## IDENTITY CHANGE REQUEST FORM

Complete the information below to request a change of name and/or gender on your official records. Along with this form, you must submit:

- Documentation that shows the current/old name
- Documentation that shows the updated/new name

**Supporting documentation includes** i.e. official court order, passport, driver's license, marriage certificate, certificate of naturalization, or divorce certificate. Submit documentation and completed form to the Registrar's Office by uploading documents/form in my.harvard.

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### NAME CHANGE

#### Current/Old Name

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Middle Name: \_\_\_\_\_ Harvard ID: \_\_\_\_\_

#### Updated/ New Name

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Middle Name: \_\_\_\_\_ Department: \_\_\_\_\_

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### GENDER CHANGE

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Harvard ID: \_\_\_\_\_ Department: \_\_\_\_\_

#### Correct/Updated Gender:

Male  Female  Transition  Unknown

Our records require one of these gender choices in order to comply with federal reporting requirements. However, students may define their gender identity in their own words on my.harvard.

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### PROGRAM INFORMATION AND SIGNATURE

Degree (select one):  SM1  SM1 (Summer-Only)  SM2  SM60  SD  
 MPH (Summer-Only)  MPH (45)  MPH (65)  DrPH  Other: \_\_\_\_\_  
Student Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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### REGISTRAR OFFICE USE ONLY

The above request was processed  
 The above request was not processed for the following reason(s): \_\_\_\_\_

Comments: \_\_\_\_\_

Registrar Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_